



## Sidney Albert Albany Jewish Community Center Payment and Refunds Policy

For your convenience, JCC accepts cash, check, VISA, MasterCard and American Express. Online registrations and contributions require payment by credit card. Please note that registrations are not complete, and spots are not held until program fees or deposits are made. Prior to processing registration for any JCC activity, accounts are reviewed for outstanding balances. Registration cannot be processed until past-due balances are reconciled.

Unless otherwise specified, fees for classes and programs should be paid in full at the time of registration. Payment plans may be available; please contact the Program Director of the program you plan to attend.

### Payment Plans

For programs offering payment plans, or for arranged payment plans, a credit card must accompany the registration to secure the payment plan. Optional, automatic credit card billing installment plans are encouraged.

### Refunds

Prior to the start of a program, refunds are available. Fees are non-transferable and non-refundable once a program has begun.

JCC reserves the right to cancel a program due to insufficient enrollment. If JCC cancels a program, a full refund will be issued. If a program or class is canceled, JCC will either institute a make-up session or issue credit. JCC reserves the right to substitute qualified staff, whenever necessary, to ensure the class or program's success. Refunds are not granted for staff changes.